

Embassy of India, Tel Aviv

Subject: Tender call for providing gardening Services in Embassy Residence and at Embassy of India, Tel Aviv

Embassy of India, Tel Aviv, invites tenders from reputed and experienced gardening service providers for providing gardening services to its Embassy Residence located at 30, Galei Tchelet, Herzliya Pituach - 46640 (Israel) and at Embassy of India, Hayarkon 140, Tel Aviv. Interested agencies may send in their bids for the same quoting monthly rates.

Period of Contract - The period of contract will be for one year. The agreement can be extended by mutual consent for further one year from the date of expiry of the first year's agreement on the same rates, terms & conditions.

Conditions:

- 1 A draft agreement is placed at Annexure I. Terms and conditions in the draft agreement will have to be agreed to and signed by the Agency selected for providing the services.
- 2 The signatory to the tender document should also be the authorized signatory of the Agency for signing the Agreement between the Agency and the Embassy of India, Tel Aviv.
- 3 Agencies making their offer for the tender should be registered in Israel as an organization and must have sufficient number of trained gardeners in their employment.
- 4 They should have experience of providing similar service in Herzliya Pituach, Rana'na, Tel Aviv.
- 5 The Embassy will have the right to do a quarterly review of the services and cancel the agreement in case of lack in quality of service.

Payment - Payment will be made on monthly basis. Claims for payment should be made through invoice at the end of each month.

Vital dates :

Last date for submission of bids : 29th October, 2018 (1500 hrs)

Opening of Bids – 31st October, 2018 (1500 hrs)

The bidder has the option to be present or send an Agency representative at the time of opening of bids.

All offers should be submitted in a sealed cover marked "**Offer for Gardening Services – Technical Bid**" and "**Offer for Gardening Services – Financial Bid**" to be opened by the addressee only" and addressed to the "**Head of Chancery, Embassy of India, 140 Hayarkon Street, P.O. Box 3368, Tel Aviv - 61033 (Israel)**". The offer must be delivered at the Embassy on or before 1500 hrs of 29th October, 2018.

Head of Chancery
Embassy of India, Tel Aviv
Tel. No. 03-527-0715
08.10.2018

Gardening services agreement

Signed on _____

BETWEEN

The Embassy of India
140, Hayarkon St., Tel Aviv, Israel.
(Hereinafter : The client)

AND

M/s. _____

(Hereinafter: The Company)

Given that the Company is interested in providing gardening services for Embassy of India (Residence) at 30, Galei Tchelet Street, Herzliya Pituach and at the Embassy of India, Tel Aviv.

Given that the Company is experienced, possess valid licenses for providing such services in Israel and they provide such services to various clients in different places in Israel.

The Client agrees to receive gardening services by the Company as per following details:

1. Employees of the Company will come twice a week, Sunday and Wednesday (and if necessary on a different day, in case of need due to unique circumstances) at the premises for the service. The service will include:

- Shaping of bushes
- Shaping of trees
- Trimming
- Lawn mowing
- Planting
- Watering the plants and flowers,
- Maintenance of watering system, e.g. spring cooler pipes,
- Airing and turning the soil over routinely as and when required
- Separation line between the lawns and the beds
- Applying fertilizers according to the season
- Applying pesticides
- Waste disposal
- Cleaning of the garden

2. Any services provided beyond those mentioned above would be charged additionally. Cost of the plants, fertilizers and pesticides etc., cutting large trees and parts for watering system repairs etc. will be charged on actuals on the basis of original receipts.

3. The contract is valid for a period of one year, from _____ to _____.

4. For services received, the Embassy of India Tel Aviv will pay M/s _____ an amount of NIS _____ (NIS _____) per month. Payment will be made on a monthly basis to the Company at the end of each month.

5. The contract may be terminated with a notice of one month, without any penalty (i) in case the service of the Company is found not satisfactory or (ii) in case the Embassy of India (Residence) is shifted to another location.

On behalf of the Company

Name : _____ (ID _____)

Tel:

E-mail :

Embassy of India
Tel Aviv

Technical Bid

1. The company agrees to all terms of the Gardening Service Agreement.
2. Furnish proof of registration of the Company in compliance/under relevant statutory regulations of Israeli law.
3. Information on the size of the reserve pool of men

Signature : _____

Name : _____

Designation : _____

Seal : _____

Financial Bid

The Consideration shall be according to the conditions set forth in the Agreement and as follows:

- a. Embassy Residence : NIS + VAT per month.
- b. Embassy of India : NIS + VAT per month
- c. Total monthly Invoice : NIS + VAT per month.

Way of payment:

- a. The company will issue the monthly invoice at the 1st of every month.
- b. The client will issue the payment no later than 10 days after receipt of the monthly invoice.

Signature : _____
Name : _____
Designation : _____
Seal : _____